

## EHR Implementation Roadmap

Assessment	Planning	Selection	Implementation	Evaluation	Improvement
<ol style="list-style-type: none"> <li>Learn about electronic health records (EHR) and how meaningful use will benefit your practice and patients</li> <li>Complete Practice Assessments: <ul style="list-style-type: none"> <li>Practice Readiness Assessment</li> <li>Practice Profile</li> <li>Office Staff Survey</li> <li>Patient Survey Feedback</li> </ul> </li> <li>Hold regular staff meetings and select your project team</li> </ol>	<ol style="list-style-type: none"> <li>Review practice data: <ul style="list-style-type: none"> <li>Practice Assessment</li> <li>Office Staff Survey</li> <li>Patient Survey Feedback</li> </ul> </li> <li>Identify and target improvement opportunities</li> <li>Define EHR implementation goals</li> <li>Prepare practice for change <ul style="list-style-type: none"> <li>Education on meaningful use criteria</li> </ul> </li> <li>Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>Understand and review available EHR solutions</li> <li>Define EHR system requirements</li> <li>Begin to prepare staff and office for an EHR system</li> <li>Select certified EHR system, solution, and vendor that meets goals and meaningful use criteria</li> <li>Prepare practice for change</li> <li>Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>Create EHR system implementation plan and timetable to achieve meaningful use criteria</li> <li>Install and configure hardware</li> <li>Install and configure EHR system</li> <li>Prepare staff and office for EHR implementation</li> <li>Complete pre-implementation baseline evaluation</li> <li>Go-live with EHR system</li> <li>Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>Conduct post go-live reviews of implementation</li> <li>Conduct post go-live EHR staff training</li> <li>Complete post-implementation evaluation</li> <li>Capture and submit meaningful use measures according to CMS requirements</li> <li>Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>Utilize meaningful use criteria for quality improvement</li> <li>Utilize EHR to practice evidence-based medicine</li> <li>Identify and target additional care management and process improvement opportunities</li> </ol>